

# HAMILTON SOCCER CLUB

## The Travel Division of HTRSA

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### MANAGER/COACH/ASSISTANT COACH APPLICATION



Please Check One: Manager  Coach  Trainer

NAME \_\_\_\_\_ DATE \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

PHONE - Home \_\_\_\_\_ Cell \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

#### CHECK ONE:

BOYS - U 8  U 9  U 10  U 11  U 12  U 13  U 14   
U 15  U 16  U 17  U 18  U 19

GIRLS - U 8  U 9  U 10  U 11  U 12  U 13  U 14   
U 15  U 16  U 17  U 18  U 19

EXISTING TEAM : YES  NO  TEAM NAME : \_\_\_\_\_

NEW TEAM : YES  NO  TEAM NAME : \_\_\_\_\_

ANTICIPATED LEAGUE(s) : \_\_\_\_\_

ANTICIPATED LEVEL OF PLAY ( In that League ) : PREMIER  MID LEVEL  LOW

**APPLICANT'S SOCCER EXPERIENCE**

**AS A PLAYER:** \_\_\_\_\_  
\_\_\_\_\_

**AS A COACH :** \_\_\_\_\_  
\_\_\_\_\_

**LICENSE (s) :** \_\_\_\_\_ **ATTACH COPY (s) \_\_\_\_ Y \_\_\_\_ N**

**Please describe your coaching philosophy:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please describe your coaching expectations for the players & team:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Describe your training principles. How often do you anticipate your team will train?**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What would your typical training session look like?:** \_\_\_\_\_

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**Please describe your philosophy regarding playing time:** \_\_\_\_\_

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**What type of fund raising do you anticipate for your team?:** \_\_\_\_\_

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## REQUIREMENTS:

EVERYONE WANTING TO COACH OR TRAIN MUST HAVE AT LEAST A NJ YOUTH SOCCER "F" LICENSE. EVERYONE WANTING TO MANAGE/COACH/ASSISTANT COACH MUST ALSO HAVE SUCCESSFULLY COMPLETED A FINGER PRINT/BACKGROUND CHECK AND HAVE FILLED OUT A NJYS KIDS SAFE FORM AND SUCCESSFULLY GONE THRU CONCUSSION AWARENESS TRAINING. SEE DETAILS BELOW.

- Fill out a NJYS Kid Safe Disclosure Form** (every year) which remains on file at the club. This form is available on our website [www.htrsa.com](http://www.htrsa.com) on the Coaches Corner page as well as [www.njyouthsoccer.com](http://www.njyouthsoccer.com).
- Complete a USYS/NJYS Volunteer Coach Membership form** (every year). This form is also available on our website [www.htrsa.com](http://www.htrsa.com) on the Coaches Corner page as well as [www.njyouthsoccer.com](http://www.njyouthsoccer.com). Click the "Registration Info" link near the top of the web page to get to these forms.
- Fingerprinting/Background Check** (every 3 years) - Must have successfully completed a background check and have been fingerprinted. If you've been fingerprinted later than last 2 years, it must be done again. If you have NOT been fingerprinted for a Hamilton Township sponsored sport, you MUST be fingerprinted before coaching. The fingerprinting/background check is of no cost to you. ~~To begin the process, contact the Hamilton Township Recreation Department @890-4028 and they will send you a form and you can schedule your fingerprinting appointment at your convenience.:~~ The finger-printing process has changed! (2013) The form to complete can be found on our website at <http://www.hamiltonsoccerclub.com/joomla/images/stories/pdfs/fingerprint-form-for-volunteers.pdf>. The closest place to have them taken is SAFRAN MorphoTrak in Ewing in the Parkway Corp Center 1230 Parkway Avenue Suite 102 Ewing, N.J. 08628. Their hours are 9:00-4:55 Monday - Friday and 2nd & 4th Saturdays 9:00-11:55 am. You have to make an appointment prior to going to SAFRAN at [www.bioapplicant.com/nj](http://www.bioapplicant.com/nj) and make payment at that time via credit or debit card. After having your fingerprints taken, you then take the form to the recreation office on Kuser Road. They should give you a receipt. The cost is \$26.00 and the town will then reimburse the club and the club will in turn reimburse you. You CANNOT coach if this has NOT been done! This is required by Hamilton Township! DO NOT WAIT!
- Concussion Awareness Training** (one time) - Must complete an online 30 minute online training course concerning Concussion Awareness Training. The course is free and will provide you a certificate that you have taken the course at the completion of the course. The Center for Disease Control (CDC) *Heads Up: Concussion in Youth Sports* is a free, online course available to all to help keep athletes safe from concussion. Once you complete the training and quiz, you print out a certificate. The link is available on the HTRSA & HSC website. If you have already taken the course just produce the certificate to prove that you have taken the course. This is a state law for ALL youth sports.
- "F" Coaching License** (one time) - Hamilton Soccer Club travel Team & HTRSA Recreation Coaches need to have at minimum an "F" Coaching License from New Jersey Youth Soccer. This course is offered on a regular basis by New Jersey Youth Soccer in many different locations over the year. Hamilton Soccer Club & HTRSA will reimburse each coach once he or she has successfully completed the course.

